

This file contains the text of the referenced document. It is made available here by kind permission of its author(s).

BSS Photocompetition - An Organiser's Guide

P. Powers

Introduction

The BSS Photocompetition has been run annually since 2004. After the 2008 competition it was decided to hold it biennially with submissions next being invited throughout 2010 and the results announced at the Society's Annual Conference in 2011. This document is an Organiser's Guide.

Timetable

1. The Council takes the decision to run the competition in any one year at either its March or July meeting. The Organiser should ensure that the secretary has the matter on the agenda of one of these meetings and should circulate to all the Council Members a report bringing this to their attention. See Document I attached. See the back of the latest Bulletin for the current list of Council Members. Note however that Specialists are not Council Members).
2. Upon confirmation that the event will take place a Newsletter entry needs to be prepared, the competition entry form developed and an announcement prepared for the web site. Cut off for receipt of entries is usually the end of February but note should be taken of when the Conference will be held so that enough time is available to conduct the judging. The cut off may sometimes need to be brought forward. Word versions of these announcements should be sent before the 15th August with the Newsletter entry going to the Newsletter Secretary, the Entry Form to the Bulletin Editor so that they may be included with the Bulletin circulation of early September. Both should also be sent to the Webmaster who will arrange for the entry form to be available as a download from the website. Documents II and III show the formats to be used. When modifying a previous year's entry form to one suitable for the current year remember to change the many places where the relevant year is mentioned. Also do not forget to change the footer!
3. A second reminding entry should be placed in the Newsletter and used to update the web site (see Document IV) and another identical Entry form – though having a different stock colour – should be placed in the Bulletin that is sent to Members in early December. The deadline for sending this material to the two editors is 15th November.
4. In the period September to November the Organiser should appoint the judges. In the past we have had six judges, five being Society Members and one external Member. In 2008-09 the following served as judges:

Angela Robb (non-BSS)
Jill Wilson
A. Ashmore
M. Cowham
I. Butson
R Sylvester

The previously serving judges may be contacted by e-mail as follows:

AngelaRobb angela.robb@tiscali.co.uk
Ian Butson ian@tipsdial.orangehome.co.uk
JillWilson jill.wilson@ukonline.co.uk
Mike Cowham mike@brownsover.orangehome.co.uk
Robert Sylvester windycroft@tiscali.co.uk
Tony Ashmore sundials@btinternet.com

Earlier Tony Wood and Graham Stapleton have served as judges and may agree to do so again. However in 2008-09 they both asked not to.

It is convenient to maintain a table (in MS Word) to show who served and when etc and to record their agreement to serve in the forthcoming competition. See Document V. This same table can record dates when any judge might not be available for judging and hence allow the posting order of the judging pack to be set. I have also used this table to record who had access to MS Excel so that the marking might be made easier to record and e-mail.

5. Incoming entries and the forms should be carefully filed and their safe receipt should be acknowledged – by email for preference though by ordinary post if necessary. Non compliant entries may be reported back to the submitter so that if time permits a compliant entry may be submitted. Other than that nothing further needs to be done until the month of February – although the Secretary will probably ask for a report on the status of the competition before each Council Meeting.
6. In mid February contact should be made with the judges to establish dates when they may or may not be able to judge the pack. This decides the circulation order. Once that has been decided they should be sent an updated version of the Judges Pack. See Document VI. This Contains Instructions, Guidance Notes and the current Rules. Note that as it currently stands this document refers variously to the year of the competition, to the number of years the competition has been running and it specifies the circulation order so it does need amending even if no other changes are felt necessary.
7. After the deadline for receipt of entries the submitted pictures should be prepared for circulation by entering a unique competition serial number starting at 001 in the two boxes of each form and then taping (usually with 2 inch wide clear packaging tape) the lower box of each entry form to the back of the entry. The remainder of the forms should be carefully retained because these link the competition number with the entry. The required size of display at the Conference should be communicated to the Conference Organiser (PP) so that sufficient poster board space can be made available.
8. At this point it is useful to photograph each entry and give it a file name corresponding to the Competition Entry Number. Having such a backup could be useful if the pack of circulated entries were to go missing in the post. It also serves to prompt the Organiser if a query arises from one of the judges as to how a particular entry should be judged.
9. At this point the Excel Marking Spreadsheet should be prepared. This is password protected to permit entries in yellow boxes only so it will need use of the password to permit changes to be made for a new competition. The password for the 2008-09 competition was “rhodes2009” lower case no spaces. See Document VII. This spreadsheet will of course need updating to include the titles of this year’s entries. When complete and just before the pack of entries is circulated this can be e-mailed to the judges.
10. Similarly the Excel Marking Summary Spreadsheet should now be updated. This is the record of entries and marks that is maintained by the Organiser. If the layout of the previous spreadsheet is maintained, the graphs of the marks will continue to work without additional effort. However it may be that a new organiser will wish to handle this part of the operation in his or her own way and perhaps not to use a spreadsheet. Document VIII shows the appearance of part of the spreadsheet.
11. The pack of entries should now be prepared and circulated around the judges. This contains
 - All the submitted entries
 - A set of forwarding labels with postage attached – the penultimate label being to the Bulletin Editor for him to prepare images and then finally back to the Organiser.
 - A printed copy of the Judges pack
 - A printed master of the Marking Spreadsheet which can be photocopied by a judge if it proves necessary to submit marks manually.
 - A small supply of replacement packing materials

12. As the marks come in they should be entered into the left hand of the Marking Summary Spreadsheet. The totals will then add up as the marks are entered. I have used other worksheets on this spreadsheet to copy the received marks and so permitting easier linkage but that is not necessary. Note that Judges submitting entries of their own are not permitted to mark their entries. Instead their marks are taken as the average of the other judges marks. These columns are indicated in red on the sheet but of course these will need to be reset for any new competition.
13. In order to prevent any concern by the membership over the possibility that a judge might mark down other entries in the hope that the average of the marks for his entry from other judges might boost his own score, the results should then be normalised. The normalisation process is designed to make the total marks for each judge equal to 1000. All results are therefore multiplied by a Normalisation Factor = $1000/(\text{total marks per judge})$. Refer to the Excel sheet for 2008-09 for more details of how this works.
14. After the final placings are decided the display banner, the announcement sheets, winning certificates and place markers (6x4 photo paper is used for the place markers) should be prepared for the display at the Conference. It is usual not to disclose the winners until the Saturday evening and to permit a Conference vote in the period before that. The voting slips for this should be prepared and enough printed off for all attending delegates to vote and a spreadsheet printed to make it easier to record the Conference votes for first second and third choices. Proformas for these are on the supplied CD. Note that MS Publisher is needed for the certificates, the banner and the voting slips. The main prize certificates should be discreetly signed by the Chairman shortly after his arrival at the Conference.
15. At the Conference a small supply of Velcro pads will be needed (they can be cut into quarters for economy!) to stick the photos, the winning markers, notices and the ballot box to the display board.
16. Only half of delegates chose to vote in 2008-09 so it may be wise to emphasise that all should vote – this can be done verbally at the meeting.
17. The choice of the most popular entry from the Conference vote is based upon a scoring system using an allocation of three points for each specified first choice, two for each second choice and one for each third choice. The winner will be that entry that scores the most points and a certificate will be awarded to the photographer who entered the picture. In the event of a tie all entries having the winning score will receive certificates so sufficient versions of that certificate need to be preprinted before the conference!
18. The Bulletin Editor will require advance knowledge of the winners of the main competition and shortly after the conference he needs a one page article to accompany his use of the winning images. A copy of the last one is provided on the CD.
19. The Organiser may later wish to give feedback to the judges on the results and the progress of the competition.

Example Documentation

I. Notice to Council Members to request approval to undertake a competition

BSS Council Meeting 8th July 2010 2010-11 Photographic Competition Report

Following a decision taken by the Council last year, it was agreed that no Photocompetition should be held in 2009-2010. At the time of that decision it was said that the competition should be held at two yearly intervals. Accordingly at the forthcoming meeting we ought to consider whether or not we should hold a competition for the period 2010-2011 and alert the Membership accordingly in the next Newsletter.

At the time of the above decision I indicated that it might be appropriate for someone else to undertake the organiser's role. The peak of the organisation for the Annual Conference clashes with that for the Photocompetition and I do not think I can commit to taking on both roles. I would however be happy to prepare some notes for any other person who might step forward.

Action: Suggestions are needed for the Competition Organiser should we agree to proceed.

P. Powers - 28/06/2010

II. Draft Newsletter entry

BSS Photocompetition 2010. The Society is again running its Photocompetition this year and an entry form is enclosed with this edition of the Bulletin..

The competition is open to all Members of the Society and entries will only need to be submitted by early 2011 so there is still plenty of time to get out and about to find your winning shot.

This year we shall again be awarding an **additional certificate!** This will be reserved for the best entry from someone who has never previously been officially placed in the competition. It is hoped that this new policy might encourage entries from those who might like to enter but feel somewhat inhibited because of the standard of some of our more experienced photographers. This extra certificate will not however affect the main awards which, as usual, will be chosen from all submitted entries in the usual way.

Members may submit up to three entries. If you need more copies of the entry form then you can photocopy the enclosed form or download copies of it from the BSS web site. More information about the 2010 competition and its rules can be found on the entry form.

In the meantime if you have any queries at all do please contact me on patrick_powers@dunelm.org.uk .

Patrick Powers. BSS Photocompetition Organiser

- 7 The 2010 competition will close on 28th February 2011. Responsibility cannot be accepted for entries lost, delayed or damaged in transit. Proof of posting will not be accepted as proof of delivery. Notification of receipt can only be issued if requested with the submission *and* if a stamped self-addressed envelope or postcard is enclosed, or an E-mail address has been provided.
- 8 As previously, all entries will be non-returnable.
- 9 Announcement of the winners will be made at the BSS Conference in the Spring. Winners' names will also be published in the BSS Bulletin and on the BSS website. No other notification will be given.
- 10 Winners of the top three places will receive a certificate as will the top three of those entrants who have not won previously or this year.
- 11 The British Sundial Society reserves the right to reproduce or otherwise use (without payment or further notice) any of the photographs for display and publicity purposes. Entrants agree to such use by signing the Entry Form.
- 12 Entrants are responsible for securing all necessary consents for the display and use of their pictures and for the public disclosure of the location of the dial. If any entrant is unable to provide the necessary consents, his or her entry may be deselected.
- 13 Entries should be sent by *ordinary letter post* to:
BSS Photographic Competition, 16 Moreton Avenue, Harpenden, Herts AL5 2ET
Please place the sender's name and address on the reverse of the mailing envelope.
- 14 Each entry will be marked by a panel of judges mostly selected from the BSS Membership. The marking process will not prevent any of the judges from entering, as they will not be allowed to adjudicate on their own photographs. Marks will be normalised to ensure no bias from high and low marking judges. In the event of a tie for any competition place the organiser will appoint an additional judge to resolve the tie. The judges' decision will be final and no correspondence will be entered into.
- 15 Photographs offered for entry should not have been previously published or exhibited and should not be entered again in this competition in subsequent years.
- 16 The winning pictures and a selection of the others will usually be published in the BSS Bulletin, in colour or black and white at the Editor's discretion. These photographs or a subset of them, will form a display at the 2010 BSS Annual Conference and will later, and subject to availability, be available for exhibition and BSS promotion at any suitable venue suggested by Members and approved by the Council. These may include an Art Gallery, Village Hall, Stately Home or similar location.
- 17 Should the quality of entries fall below the required standard or the total number of entries be less than 15 the judges reserve the right not to award any prizes.
- 18 Entries that do not entirely comply with the above rules will at the very least be marked down in respect of their non-compliance and at worst may be refused.

General Notes.

The Judges will be asked to mark the entries based on a list of features some of which will attract more points than others. Amongst these marked features will be Choice of Dial, General Interest, Lighting, Exposure & Focus, Originality, Presentation (including Mounting and Titling) and Overall Effect. The pictures therefore need to be more than just a 'snapshot', a record shot of a sundial or a poorly presented entry, even if it is of a very interesting or unusual type of dial. Consider features such as the surroundings, time of day (illumination), season, appropriate title or perhaps the reaction of passers-by to help to make the photograph more interesting. Be sure to adhere to all the rules.

Two sets of awards this year!! As mentioned above from this year and to encourage greater interest, the Society will also award a certificate to the best entry taken from those who have never won the competition either before or this year.

Additional Information on my entry:

BSS Photocompetition 2010 – Final Reminder! The Society is running its Photocompetition this year and an entry form was enclosed with the previous edition of the Bulletin.

The competition is open to all paid up Members of the Society and entries need to be submitted so as to arrive with me by the end of February 2011.

This year we shall be awarding an **additional certificate**. This will be reserved for those who have never previously been officially placed in the competition. It is hoped that this new policy might encourage entries from those who might like to enter but feel somewhat inhibited because of the standard of some of our more experienced photographers. This extra certificate will not however affect the main awards which, as usual, will be chosen from all submitted entries in the usual way.

Members may submit up to three entries, each of which must be accompanied by its own form. If you need more copies of the entry form then you can photocopy the form that was enclosed with the last Bulletin or you can download copies of it from the BSS web site. More information about the 2010 competition and its rules are to be found on the entry form.

In the meantime if you have any queries at all do please e-mail me on patrick_powers@dunelm.org.uk or write to me at the address given in the back of any Bulletin.

Patrick Powers. BSS Photocompetition Organiser

V - Record of Serving Judges

It can be useful to maintain a document of this sort

Judges for the BSS Photo Competition 2006/07 & 2007/08 & 2008/09

Previous Judges

Name	Comment	2006/7	2007/8	2008/9	Browser	Avoid	Posting
P. Powers	Organiser	N	N	N	Excel/Works	None	Order
A.O. Wood	Will do if desperate (e-mail 25.09.06 and 08/10/08)	?	?	?		-	
Angela Robb	Confirmed by e-mail 25.09.06/04.01.08/12.10.08	Y	Y	Y	No answer	None	4
Jill Wilson	Confirmed by e-mail 26.09.06/02.01.08/06.09.08	Y	Y	Y	No answer	9-13/03	5
G. Stapleton	Confirmed by e-mail 25.09.06/01.01.08/ May be able to help but prefer not 07.10.08	Y	Y	N		-	
A. Ashmore	Confirmed by phone. & by email 02.01.08 & end Oct 08	Y	Y	Y			6
M. Cowham	Confirmed by e-mail 24.09.06/02.01.08/06.09.08	Y	Y	Y	Excel	10-15/03	1
I. Butson	Confirmed by phone 26.09.06. I phoned 08/01/08. By e-mail 06/09/08	Y	Y	Y	Excel	18-27/03	2
R Sylvester	Confirmed by email 15/10/08	-	-	Y			3

2008-09 BSS PHOTOGRAPHIC COMPETITION
Instructions for Judges

Thank you for agreeing to be one of the judges for the 2008-09 BSS Photographic Competition. Six judges have agreed to serve this year. They are:

1. Mike Cowham
2. Ian Butson
3. Robert Sylvester
4. Angela Robb
5. Tony Ashmore
6. Jill Wilson

The above is also the order in which the pack should be circulated. This has been decided in order to assist those who have told me of dates when they will be unavailable for judging.

We have received 24 entries and the pack of photographs will shortly be posted to the first judge on the above list. It will be sent by Recorded Delivery and, after judging, the pack should be sent, again by Recorded Delivery to the next Judge on the list and so on. If at all possible please enter your scores and comments into the Excel version of the form and then send your completed judging form to me, preferably electronically by e-mail or otherwise print it off and send it to me by first class post, as soon as you have completed the judging. If for some reason you are unable to use the Excel Version of the marking sheet then use the Word one. If that too doesn't work a paper version will be included in the pack for you to copy and use.

Do NOT enclose any copy of your markings in the pack when you send it to the next judge on the list and of course do not discuss your marks with them

A spare printed copy of the Judging form will be contained in the circulated pack in case any of you have difficulty with both the electronic versions of it that are attached to this E-Mail. If you do need to use a printed form, then please photocopy it and keep the master unused in the pack in case another Judge might need it. Please though if you can use the Excel version.

The last Judge should then send the pack back via Recorded Delivery to me.

My address is: Patrick Powers 16, Moreton Avenue, Harpenden, Herts AL5 2ET

On receipt of the two box pack please do your best to complete your judging and post the pack on to the next Judge on the above list within 3-4 days at the most. If you can do it more quickly, then please do so.

The aim should be to get the pack returned to me by mid April

Pre-stamped address labels are provided within the pack and the appropriate label should be used to send the pack on its way to the next judge on the above list after you have completed your judging. Some spare packaging is enclosed in the pack to ease the sealing of the parcel when posting it.

Please read the guidance notes below before commencing to score the entries. For those who have served as a judge in previous years there have been a few (minor) changes to the guidance. The general scoring approach however has been maintained. A copy of this year's rules is given at the end of this document.

Remember that if you or your family have submitted one or more entries to the Photo competition you cannot mark your entry(ies). If you are using the Excel marking sheet then leave the cells in the spreadsheet blank or, if using the Word or paper form, enter "VOID" across the marking boxes. A mark equal to the average given by the other judges will be allocated by me in respect of all such entries. I shall normalise all final scores to ensure that no bias has been introduced by this process.

If you have any problem or query about any aspect of the judging process please call or e-mail me. Tel: 01582 713721. E Mail: patrick_powers@dunelm.org.uk.

2008-09 BSS PHOTOGRAPHIC COMPETITION

Guidance Notes for Judges, March 2009

IMPORTANT: Efforts have again been made to keep Entrants and Judges from knowing each other's identity. Entries from you, your friends or family will be passed to you but should **not** be marked by you. Simply leave your entries blank.

The **JUDGING FORM** is now spreadsheet based and uses MS Excel. It has 9 categories with different numbers of points appropriate to the importance of each. Consider an average entry to be valued at 50% of the total mark. Only award 100% for *really* outstanding entries. Any entry which is below average will merit a mark that is below 50%.

To speed up the process of marking, and reduce mailing costs, the Judging Forms should, where possible, be returned by Email. To: patrick_powers@dunelm.org.uk. If sending by post they should be returned to me at 16, Moreton Avenue, Harpenden, Herts AL5 2ET.

CATEGORIES

- 1 The Choice of Dial.** This is very subjective but the dial chosen will normally be of interest in its own right or because of its condition. It will normally be the most prominent object in the picture but will not necessarily be central to the image. It should not be lost in the distance. Its location will normally be listed unless withheld for security reasons.
 - 2 Artistic Merit.** Award marks on the balance between the dial (probably in the foreground) and its surroundings (probably in the background). Is the image nicely balanced or, if offset, is the dial properly balanced with another feature? Is the base of the dial unreasonably cut off in the picture? The picture may feature people, flowers, trees or buildings. A pleasing mix between these should warrant higher marks. A stark picture of a dial, unless clearly presented like that for its artistic merit, might warrant a low mark. Any processing, including digital enhancement or manipulation should be considered but not necessarily discriminated against as it may add to the artistic effect.
 - 3 Focus. *** The image should normally have sharp focus, particularly of the dial itself. Numerals and markings should normally be clearly visible if the scale of the picture and condition of the dial permit. Occasionally the photographer may choose to have an area (possibly the background) deliberately out of focus to add atmosphere.
 - 4 Exposure. *** Assess whether the lights and shades are correctly balanced. If detail is missing due to poor exposure in shadows or highlights, mark appropriately.
 - 5 Illumination. *** Generally the picture will be taken in sunlight in order to show the shadow from the gnomon. Consider rating more highly pictures that use lower angles of illumination for special effect, perhaps to highlight features of the dial, its pedestal or surrounding objects - including nearby people or other features.
 - 6 Title.** The title may be simply the location of the dial or it may be more imaginative. A simple title would deserve no more than average marks.
 - 7 Print Quality/Size.** Many people now use digital photo printers. Is the quality of the print as good as that of traditional prints? Prints from inkjet printers can be slightly inferior to those of the real photographic prints and should be marked accordingly. Is its size sufficient for display purposes?
 - 8 Presentation.** Is the entry well presented, square and pasted correctly on its mount and properly trimmed? Is the title attached tidily? Has the entrant followed *all* of the rules correctly?
 - 9 Overall Impression.** This is where you will be able to give your own assessment of the picture. Indicate in your score how much you are pleased with the overall effect - in other words, how **you** like the picture. This *could be* totally different to the marking for the earlier categories.
- TOTAL SCORE** The Total Score should be the total of the points awarded for each category.
- Judges Comments.** A space has been left below for any remarks that you may wish to make about each entry. Please take the time to make some comment. You are encouraged to commend a particular technique or to criticise a feature. You should also use this space to explain the reasons for any particular high or low markings that you may have given. Whilst your comments may be used in any display your anonymity will be protected.

* Focus, exposure and illumination can be hard to assess to an apparent 'precision' of eight marks each. It has been suggested that we reduce the marks for each of these to four but that reduces the relative importance of these aspects in the final total. Accordingly the 8 mark system has been retained but you might consider marking these aspects only in twos, eg 0, 2,4,6 or 8.

This is the fifth year of our Photo Competition, the weightings of the scores for each category have been maintained but some of the above guidance has been changed slightly. Please do carefully read the above guidance for this year's competition before commencing marking.

Please feel free to make further comments or suggestions to help us to improve the way that we run this Competition in the future.

Patrick Powers

Competition Rules

- 1 By entering the competition entrants agree to abide by the terms and conditions published here.
 - 2 The Competition is open only to current Members and Family Members of the British Sundial Society. A disabled Member may submit an entry in which physical (though not compositional) help to take the photograph has been given by a helper.
 - 3 Each photograph **MUST** contain a sundial or other closely related object.
 - 4 Copyright will belong to the entrant but they agree to the BSS using any or all of their submitted pictures and/or text for promotional purposes and the furtherance of the Society's aims.
 - 5 Competitors may submit up to **three** entries, as prints only. These may be in colour or monochrome, in landscape or portrait formats. Digitally captured images are acceptable but must be submitted as prints. The minimum print size should be 130 x 180mm (5" x 7") and the maximum size 210 x 297mm (8¼" x 11¾"), i.e., A4. The photographs should be mounted on a thin sheet of A4 size card. The winning photographs will be displayed at the Conference. A Title must be applied below the picture, but with no further information. The Entrant's name should not appear anywhere on the picture or the mount.
 - 6 A separate Entry Form *must* accompany each print. Photocopies of this form may be used. Additional information may be provided overleaf if necessary. Each entry will be allocated an entry number. Information from the top section of the Entry Form **will not** be revealed to the judges. The 'Photograph Title' may be simply the location of the dial or any title of your choice. Please include the location of the dial with its BSS SRN (if it is a UK dial). Entries without full information will only be allowed where details are withheld for security reasons. 'Notes & Comments' may include technical details, such as a brief description of how the picture was obtained, lighting, time of day and any special techniques used such as digital enhancement.
 - 7 The 2008 competition will close on 28th February 2009. Responsibility cannot be accepted for entries lost, delayed or damaged in transit. Proof of posting will not be accepted as proof of delivery. Notification of receipt can only be issued if requested with the submission *and* if a stamped self-addressed envelope or postcard is enclosed, or an E-mail address has been provided.
 - 8 As previously, all entries will be non-returnable.
 - 9 Announcement of the winners will be made at the BSS Conference in the Spring. Winners' names will also be published in the BSS Bulletin and the BSS website. No other notification will be given.
 - 10 Winners of the top three places will receive a certificate as will the top three of those entrants who have not won previously or this year.
 - 11 The British Sundial Society reserves the right to reproduce or otherwise use (without payment or further notice) any of the photographs for display and publicity purposes. Entrants agree to such use by signing the Entry Form.
 - 12 Entrants are responsible for securing all necessary consents for the display and use of their pictures and for the public disclosure of the location of the dial. If any entrant is unable to provide the necessary consents, his or her entry may be deselected.
 - 13 Entries should be sent by *ordinary letter post* to:
BSS Photographic Competition, 16 Moreton Avenue, Harpenden, Herts AL5 2ET
Please place the sender's name and address on the reverse of the mailing envelope.
 - 14 Each entry will be marked by a panel of judges mostly selected from the BSS Membership. The marking process will not prevent any of the judges from entering, as they will not be allowed to adjudicate on their own photographs. Marks will be normalised to ensure no bias from high and low marking judges. In the event of a tie for any competition place the organiser will appoint an additional judge to resolve the tie. The judges' decision will be final and no correspondence will be entered into.
 - 15 Photographs offered for entry should not have been previously published or exhibited and should not be entered again in this competition in subsequent years.
 - 16 The winning pictures and a selection of the others will usually be published in the BSS Bulletin, in colour or black and white at the Editor's discretion. These photographs or a subset of them, will form a display at the 2009 BSS Annual Conference and will later, and subject to availability, be available for exhibition and BSS promotion at any suitable venue suggested by Members and approved by the Council. These may include an Art Gallery, Village Hall, Stately Home or similar location.
 - 17 Should the quality of entries fall below the required standard or the total number of entries be less than 15 the judges reserve the right not to award any prizes.
 - 18 Entries that do not entirely comply with the above rules will at the very least be marked down in respect of their non-compliance and at worst may be refused.
- =====

General Notes.

The Judges will be asked to mark the entries based on a list of features some of which will attract more points than others. Amongst these marked features will be Choice of Dial, General Interest, Lighting, Exposure & Focus, Originality, Presentation (including Mounting and Titling) and Overall Effect. The pictures therefore need to be more than just a 'snapshot', a record shot of a sundial or a poorly presented entry, even if it is of a very interesting or unusual type of dial. Consider features such as the surroundings, time of day (illumination), season, appropriate title or perhaps the reaction of passers-by to help to make the photograph more interesting. Be sure to adhere to all the rules.

Two sets of awards this year!! As mentioned above from this year and to encourage greater interest, the Society will also award certificates to the three best entries taken from those who have never won the competition either before or this year.

VII – Marking Spreadsheet

This is the top portion of the marking spreadsheet to be emailed to the judges before the pack is circulated.

BSS PHOTOGRAPHIC COMPETITION 2008 9 - JUDGING FORM

Judge's name:

Date judged:

ENTRIES

'Spire'		08/001
CATEGORIES		MARKS AWARDED
1 Choice of Dial	max. 12 Points	
2 Artistic Merit	max. 12 Points	
3 Focus	max. 8 Points	
4 Exposure	max. 8 Points	
5 Illumination	max. 8 Points	
6 Title	max. 8 Points	
7 Print Quality	max. 12 Points	
8 Presentation	max. 12 Points	
9 Overall Impression	max. 20 Points	
TOTAL SCORE this entry		
Judge's Comments:		<input type="text"/>

Oooh! Get off my Head' 08/002

CATEGORIES		MARKS AWARDED

Instructions:

- * Please enter data in the yellow cells only
- * Please read the judging notes before entering data.
- * If you have an entry in the competition leave all its yellow cells blank
- * Do summarise your (publishable!) thinking in the Judges' comment box
- * Email this sheet to Patrick powers on completion
- * Please do not let other judges have copies of your marks

VIII – Marking Summary Spreadsheet

This is the top portion of the marking summary spreadsheet maintained by the Organiser

